

**Hawley Lutheran Church**  
Vision Council Minutes  
*February 20, 2024, 6:00pm*

**Call to order:** President Katie Lowry. 6:02pm

**Present:** Laurie Boeshans, Kathy Jorgensen, Tara Knutson, Katie Lowry, Dylan Olson, Pastor Andrea Paulson, Josh Prososki, Mark Redepenning, Gayle Robertson, Josh Salber

**Absent:** Chelsea Anderson

**Opening Devotion and Prayer:** Pastor Andrea Paulson

**Approval of Agenda:**

- Motion by Mark to add to new business: Add Tiff Fossen as signer to all Hawley Lutheran Church bank accounts. Seconded by Tara. Motion passed.
- Motion by Laurie to add to old business: Tabled Close-Up donation request. Seconded by Mark. Motion passed.
- Motion by Mark to add to new business: Post prom donation request. Seconded by Dylan. Motion passed.

Motion to approve the agenda made by Josh S., seconded by Mark. Motion passed.

**Approval of January minutes:** Motion to approve made by Dylan, seconded by Josh S. Motion passed.

**Financial report:** Josh Prososki

- January (and YTD) - Revenue: \$29,579.82; Expenses: \$30,128.04; Net: -\$548.22
- Balances – Checking: \$86,968.12; Now is the Time: \$192,472.93; Memorials: \$137,161.35; Endowment: \$26,000
- HLC needs to take in a little over \$41,000/month to meet budget (this is including the budget lines associated with having an associate pastor on staff)
- No Wednesday service on January 10 (Feed My Starving Children congregational event) likely contributed to lower offering this month
- Josh Prososki intends to regularly get memorial account reports to each team so they can share their input in how to use their designated memorial money.
- Offering counters are desperately needed.

**Open Forum/Guest:** None

**Old Business:**

1. Close-Up donation request
  - a. HHS group is seeking donations to support the students attending Close-Up in Washington, D.C. in spring 2025. About half of student group are HLC kids
  - b. Motion by Mark to donate \$300 to Close-Up from discretionary benevolence funds. Seconded by Laurie. Motion passed.

## **New Business:**

1. Welcome to New Members – Gayle Robertson, Kathy Jorgensen, Tara Knutson
2. Council Binders/Expectations for Council
  - a. Meeting Times – Third Thursday at 6:00pm
  - b. Team Assignments – Council reps to serve as liason to each team
    - i. Call Team – Katie
    - ii. Christian Education – Josh S, Tara
    - iii. Now is the Time – Katie, Josh S, Kathy, Laurie
    - iv. Outreach – no Council members available at their meeting time (Fridays at 9:30am)
    - v. Personnel – Mark, Chelsea
    - vi. Property - Dylan
    - vii. Worship – Gayle, Laurie
  - c. Hosting
3. Selection of Executive Team
  - a. President – Chelsea Anderson
  - b. Vice President – Kathy Jorgensen
  - c. Secretary – Tara Knutson
  - d. Treasurer – Josh Salber
4. Team Reports
  - a. Now is the Time – transitioning from capital campaign work to the design/bidding process work. Some of the Now is the Time team members who worked on the capital campaign are ready to step down – thank you to those members for their time and work! A new working group is being convened consisting of HLC members with expertise in the construction industry, property team members, Vision Council representation, and others. As the design process moves along, input will be sought from all of the various HLC stakeholder groups.
  - b. Property – air handler and sanctuary projectors are current high priority issues
  - c. Christan Education – met Feb 15. Planning for Palm Sunday, Easter, and VBS
  - d. Worship – has not met
  - e. Outreach – Spring Fling Bazaar is April 13
  - f. Call Team – met with a candidate and offered a visit, but candidate withdrew from consideration.
  - g. Personnel – has been conducting staff review meetings over the last two months. Katie will be sending Council members a form to give feedback on Pastor Andrea. Her evaluation will be done as a collaboration between Council representatives (Katie and Chelsea) and the personnel committee.
5. Council Retreat Discussion – continuation of strategic plan
  - a. Katie and Chelsea will send Council some proposed dates and options for Council Retreat
6. Personnel Recommendation – Treasure position

- a. Motion made by Mark – As recommended by the personnel committee, start the process of posting and looking for a replacement for the treasurer position. Seconded by Josh S. Motion passed.
  - i. Job description to be developed by personnel committee in consultation with Josh P.
  - ii. Payroll position costs were included in the 2024 budget
  - iii. Payroll and tax-related tasks have become very time consuming
7. Add bank account signer
  - a. Motion by Mark to assign Tiff Fossen as signer to all Hawley Lutheran Church bank accounts. Seconded by Kathy. Motion passed.
8. Post-prom donation request
  - a. Motion by Laurie to donate \$200 to Hawley Post-prom from discretionary benevolence funds. Seconded by Josh S. Motion passed.

**Staff Reports:** Pastor Andrea Paulson

- Lent and mission trips planning is going well
- Working with Tiff to develop a visitation schedule to ensure no one is inadvertently missed
- Feeling the challenges of being short-staffed – working with staff to delegate, share work, and avoid burn out

**Dates to Remember:**

- March Vision Council meeting – March 19 at 6:00pm – Host: Tara

**Adjournment:** Motion made by Mark to adjourn, seconded by Josh S. Motion passed.  
8:20pm

**Closing Prayer:** Pastor Andrea Paulson

*Respectfully submitted, Laurie Boeshans*